



Committee on Academic Staff Issues (CASI) Meeting
Tuesday, September 2, 2020
1:30 p.m.
Via Microsoft Teams
Minutes

Present:

| | |
|------------------|-----------------|
| Mark Markel | Elizabeth Jacka |
| Jenny Dahlberg | Laurie Larson |
| Christian Eisele | Brett Nemke |
| Kaye Garrison | |

1. Approval of the minutes – M. Markel
 - a. The meeting minutes of June 10, 2020 were approved. (M/S/U)

2. Business Arising – M. Markel

None

3. Upcoming SVM CASI Forums – M. Markel
 - a. October 6 – SVM Building Update with Kristi Thorson, Ruthanne Chun and Lyric Bartholomay. The meeting will be virtual.
 - b. Upcoming Spring 2021 CASI Forum – Suggestions were discussed for the next forum:
 - ✓ COVID-19 Updates
 - ✓ Richard Barajas on Diversity
 - ✓ Peggy Schmidt on PREPARE Graduates Task Force update

The CASI committee will meet in November to discuss the spring forum topic again and make a final decision in the late January committee meeting for the April CASI Forum.

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4. Review Goals of CASI (Attachment)– J. Dahlberg

<https://acstaff.wisc.edu/governance/committees-on-academic-staff-issues-casis>

The CASI document was reviewed and noted it is from January 1998. The CASI responsibilities and procedures were discussed, with the point made that the SVM documents should be updated if they can be found or created if they are not found. The following course of action was suggested:

- ✓ Search SVM drives for historic documents – Kaye, Jenny, Bret
- ✓ Research other CASI on campus that might be comparable – Jenny
- ✓ Distribute findings to CASI members for review and the decision would be made to create a de novo document or edit current (if found) documents – Jenny, Bret
- ✓ A draft will be finalized for review and potentially approved at the next CASI meeting in November.
- ✓ The final draft will be tentatively presented at the November 11th Faculty Meeting.

5. Governance Update from ASEC/Assembly – J. Dahlberg

The Academic Staff Executive Committee (ASEC) is an elected body of the Academic Staff Assembly who oversees the day-to-day admin of the larger assembly when that body does not meet monthly (during the academic year). Jenny is the chair of the campus-wide ASEC committee July-Dec 2020 and shared updates from the summer—primarily around Smart Restart and return to campus. The Smart Restart dashboard was highly recommended for updates on COVID issues. Additionally, the September 14th Assembly meeting will be combined with the Faculty Senate to have a Q&A with the UW Executive Leadership for the first hour to address combined questions from both faculty and academic staff related to COVID and Smart Restart. The second hour will break off to the normal business of the Assembly (reports, resolutions). As a reminder both ASEC weekly meetings and the assembly are open to the public and any non-elected member is allowed to participate and attend any of the meetings to hear from campus leadership on various issues presented on the agendas.

6. Dean's Comments – M. Markel

- a. Dr. Peggy Schmidt, Associate Dean for Professional Programs – Started on July 1 and is doing a fantastic job.
- b. PREPARE Graduates Task Force - The task force, led by Associate Dean Peggy Schmidt, met for the first time on August 31. The committee is comprised of 20 representatives from each of the four departments, students, alumni, external members from outside the SVM, and Academic Affairs personnel. The task force will take a scholarly approach to curricular review and revision over the course of the next 9-12 months. These efforts will lead to a proposal for a revised curriculum in June 2021 with a goal for implementation in September 2022.

P – Program
R – Revision to
E – Enhance
P – Professional
A – Abilities,
R – Relevance, and
E – Excellence in Graduates

- c. Richard Barajas, Director of Diversity, Equity and Inclusion – Started on September 1. CASI will invite Richard to the next CASI meeting to give him an opportunity to meet everyone and share his goals for the SVM.
 - d. Fall Instruction – Began today and it has been reported the process is going well. In-person training provided to first three-year students is approximately 15-20% and 4th year students' in-person instruction would be closer to 50%.
 - e. COVID 19 Update – Dean Markel suggested tracking daily the Smart Re-start dashboard for up-to-date campus information.
<https://smartrestart.wisc.edu/dashboard/>
 - f. SVM Building Update - The final architect meetings wrap up this week. Design is at 75% completion. We are moving forward to go before the Board of Regents and State Building Commission for authorization to construct in December, rather than October. This should not affect our schedule to break ground in early summer 2021.
 - g. Parking Ramp, Lot #67, Update – The new parking ramp may open as early as December. Lot #62 will remain open through the end of May due to construction not beginning on the new building until early summer. Those with Lot 62 passes will be able to remain in the flat lot if desired through the end of May.
7. The next CASI meeting will be determined by polling and communicated via email.
 8. Meeting adjourned at 2:17 p.m.