



Committee on Academic Staff Issues (CASI) Meeting
Friday, February 7, 2020
9:00 a.m.
Room 2170A
Minutes

Present:

Mark Markel	Elizabeth Jacka
Josh Benish	Laurie Larson
Jenny Dahlberg	Brett Nemke
Christian Eisele	Nancy Parkinson
Kaye Garrison	

1. The minutes for the February 13, 2019 CASI meeting were tabled and will be discussed at the next CASI meeting – M. Markel
2. Title and Total Compensation Project – N. Parkinson
 - Project is moving forward with an implementation date of July 1, 2020 when all employees (except faculty) will be moving to the new title structure.
 - Campus Forums will be held the week of February 10-18 to provide the campus community with updates on the project.
 - The compensation structure information will be release on or about May 1, 2020.
 - SVM HR conducted 6 training sessions in January for Supervisors/Managers to provide training and information on the project, their role in the review and creation of the employee position description that will be the result of the Standard Job Description (SJD)/Title assigned to the employee, and how to engage their employees in the process.
 - SVM HR is completing the Campus Quality Assurance review of all title mapping and is hoping to have the SJDs out to the supervisors/managers by the end of next week. Supervisor/Managers will have until the end of the first week of March to complete their work on the SJDs.
 - Supervisor/employee conversations regarding the employee's new title and position description will be occurring from March 1-April 24. SVM HR will be available to assist in those employee conversations.
 - Nancy will present TTC information at the April 15 CASI Forum.

TTC Campus wide forums offered in February:

<https://hr.wisc.edu/title-and-total-compensation-study/home/events/>

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3. 2019 SVM Climate Survey (attachment) – N. Parkinson

The Employee Climate Survey is conducted every other year, on the even years, although this survey was extended to the beginning of 2019 to get as many to participate as possible. Nancy went over some of the results with the committee. Generally, the climate survey yielded positive results overall.

4. Upcoming SVM CASI Forums – M. Markel

The next CASI forum will be Tuesday, April 14th. The topic will be the Title and Total Compensation Project.

The next forum tentatively will be an SVM building update with input from Mark Markel, Kristi Thorson, Ruthanne Chun and Lyric Bartholomay. Upcoming Forums will be discussed at the next CASI meeting.

5. West End CSI Professional Development Event on May 2020 – M. Markel

Jenny reported the event is tentatively May 4 or May 11. This is a half-day long session that is free for academic staff to attend. The “west end” of campus, including the Med School, Vet School, Pharmacy, Nursing and SMPH, are invited. The possible topic is Ways To Increase Creativity and Work Life Balance.

6. Miscellaneous Discussion – Jenny Dahlberg

a. Jenny shared two great resources:

- ✓ Free online resources via LifeMatters Services:
<https://hr.wisc.edu/docs/lifematters-brochure.pdf>; Password is Bucky1
- ✓ Administrative Transformation Project (ATP) Project information:
<https://atp.vcfa.wisc.edu/>

b. The call for professional development grants for activities in the period of July 1 through December 31, 2020 is out from the academic staff office. These are grants you can apply for as an individual but do require a matching contribution from your department/unit.

7. Dean’s Comments – M. Markel

- a. SVM Building Update - The next Design Review Board meeting is tentatively scheduled for March 26th. We are very close to the 35% design.
- b. Lot 62 Parking Ramp Update – Construction seems to be going well. We are looking at a January 2021 completion date.

8. The next CASI meeting will be Tuesday, May 12, 2020, in Room 2166.

9. Meeting adjourned at 2:02 p.m.