



Committee on Academic Staff Issues (CASI) Meeting
Wednesday, January 27, 2021
2:00 p.m.
Via Microsoft Teams
Minutes

Present:

Mark Markel	Kaye Garrison
Ryan Bruner	Elizabeth Jacka
Jenny Dahlberg	Laurie Larson
Christian Eisele	Brett Nemke

1. Approval of the minutes – M. Markel

The meeting minutes of November 5, 2020 were approved. (M/S/U)

2. Business Arising – M. Markel

None

3. FY22 Budget Cut: What Does This Look Like for the SVM? – M. Markel

The FY21 budget cut is completed. The SVM had a one-time cut of \$1.825 million. The good news is that no jobs were lost. The FY22 budget of \$1.2 million, a permanent base cut, is under review by Dean Markel and Ed Rodriguez. The deadline for a decision is March/April. There is no hiring freeze, but we are being cautious about what positions will be replaced as retirements take place.

4. Updates from ASEC and Assembly – J. Dahlberg

a. Campus Transition to Single Payroll (Bi-weekly)

See email received earlier this week from campus regarding the July 2021 transition to biweekly payments. Employees will need to plan personal finances for this transition. Campus is working on resources to assist (loan programs) should employees require it.

b. Title and Total Compensation Project Updates

July 1 implementation of new titles. Conversations should have happened or will be taking place in the near future with supervisors / employees to be sure that the new titles are appropriate and not inaccurate. Transition to the new titles does not mean any changes to compensation initially, rather each employee's title and job description will now be better mapped to their actual role and to a national and local comparable market values.

c. Administrative Transformation Project Updates and ERP Vendor Selection

Workday has been selected as the vendor for ATP; other components of the larger project include Procure-to-Pay (P2P) rollout that is happening in the coming weeks. Training for users for the procurement system will take place in April. More approvals will take place for the procurement of items from MDS under the new system (items under \$100 do not require approval, but all items over do require approval).

d. Heads-Up: April Academic Staff Institute Planned Over Multiple Days (virtual) in April – dates TBD.

Jenny will share dates for the multiple-day event as well as the topics/agenda as soon as she hears more from the Secretary of the Academic Staff Office.

5. SVM CASI Future Webpage – R. Bruner

The updated CASI page (currently not live) was presented to the committee members in the new UW WordPress theme which UW-Madison uses. Discussion was held regarding what should be included on the SVM page. The new sidebar will include the following:

- ✓ About Us
- ✓ Schedule of upcoming CASI meetings and forums
- ✓ Agendas & minutes
- ✓ CASI Forum recordings
- ✓ Committee members
- ✓ Suggestion Box

in order to be linked with the campus Academic Staff website and viewed by all, the question was raised if the SVM CASI page should go public facing, rather than reside on the SVM intranet. Consensus was the SVM CASI page would go public facing.

Dean Markel asked the new CASI webpage be up and running by the end of the semester and launched by July 1.

6. Dean's Comments – M. Markel

- a. COVID Testing/Vaccinations – In a message today from Chancellor Blank, the implementation of the monitoring date for campus testing has been pushed from February 1 to February 8. For the SVM, monitoring will be self-directed since we are a locked building.

- 1A status for vaccinations in the SVM are those working with mink and those working with COVID. Currently veterinarians are not considered as 1B in the state of Wisconsin except for production animal veterinarians. The campus and state have decided that those who do in-person instruction will be 1B which would include all our faculty and instructional staff. It does not include one-on-one instruction therefore it will not apply to our research staff broadly. There is much to be clarified.
- b. PREPARE Graduates Task Force – The plan is to have a draft proposal for a revised curriculum within the next six months. Implementation has been pushed out one year, due to COVID, from the fall of 2022 to the fall of 2023.
 - c. SVM Building Update – The building project will go out for bid in March, with construction to begin in June. The new building will be complete in mid-2023 with an additional year spent working on the current hospital renovations.

Soon after construction begins in June, the vivarium will close and animals will be moved to the Biotron or Charmany. The SVM vivarium will be remodeled and the goal is to move back in before the Biotron closes to SVM use in the late spring of 2022.
 - d. Lot 67 Parking Ramp Update – Lot 67 is open. Lot 62 will likely close the end of May.

7. The next CASI meeting will be March 11, 2021 at 10:00 a.m.

8. Meeting adjourned at 2:48 p.m.