

**DIRECTED STUDY AND  
PRECEPTORSHIP PROPOSAL FORM**

Name of Student: \_\_\_\_\_

Date of Directed Study/Preceptorship: \_\_\_\_\_

Name of Faculty Directed Study/  
Preceptorship Coordinator: \_\_\_\_\_

Statement of Career Goals:

Summary of Directed Study/Preceptorship including location, content, and assessment plan (to be completed in consultation with the coordinating faculty member).

Faculty Directed Study/Preceptorship Coordinator Name: \_\_\_\_\_  
(Print name only)

\_\_\_\_\_  
(Signature)

## FACULTY ROLE IN PROVIDING DIRECTED STUDY/PRECEPTORSHIP SUMMARY

The following provides faculty guidelines for the planning and coordination of Directed Study/Preceptorships:

### 1. Definitions:

**Directed Study** - a directed study is an elective rotation in Year 4 that is conducted in the SVM and specifically coordinated and managed by an SVM faculty member. It meets the interest of students outside the regular clinical and didactic rotations.

**Preceptorship** - a preceptorship is an elective rotation in Year 4 of the veterinary medical education program that occurs outside the SVM and allows you to pursue activities not offered in depth in the SVM/VMTH. Preceptorships, as opposed to externships, are custom-designed by you, together with an SVM faculty member. Preceptorships are designed by you and your faculty member to meet a specific interest of yours. Your faculty member will provide you with requirements that you must meet to successfully complete the preceptorship.

**Externship** - an externship is an elective rotation in Year 4 of the veterinary medical education program that occurs outside the SVM and allows you to pursue activities not offered in depth in the SVM/VMTH. Externships focus on an activity that will provide you extended experience(s) in the veterinary medical profession. Each externship experience is typically 1-4 weeks in length.

### 2. Planning Process:

- The faculty member is asked by a student to coordinate a Directed Study/Preceptorship. Faculty are encouraged to support preceptorships when they judge that educational programs can be better met at institutions outside the course offerings of the SVM.
- The student and faculty member complete this **Directed Study and Preceptorship Proposal Form**, which includes information about the student's career goals and justification for the Directed Study/Preceptorship and the faculty member's course description and assessment methods. The form is returned to OAA with the student's yellow 4<sup>th</sup> Year Electives Proposal form.

### 3. Approval Process:

- If the student's externships and preceptorships total ***no more than 12 weeks***, approval is completed by the student's 2 faculty advisors.
- If the student's externships and preceptorships total ***more than 12 weeks***, approval includes both faculty advisors and the Associate Dean of Academic Affairs (with additional Curriculum Committee required in most cases).