

PLANNING THE VM4 YEAR – CLASS OF 2013

Summary Information

Information on the 4th year program and necessary forms can be found in the following location:

www.vetmed.wisc.edu then go to:
Students>>>4th Year Planning>>>4th year Information

- Class of 2013: begins Monday, May 21, 2012, ends Thursday, May 16, 2013
- Satisfactory completion of 47 credits is required.
 - In general, 1 credit is awarded for each week of a rotation or other educational experience
 - Rotations begin and end on Mondays

1. **Career Planning** - Identify your career goals and what you wish to accomplish in the 4th year. Work with mentors and faculty advisors to develop a plan for the 4th year. (Students often feel that they cannot fit in everything that they want to take – remember that the 4th year is intended to expose you to as many areas as possible, but it cannot make you an expert veterinarian. Veterinary medicine is, like any profession, a life-long learning process.)

2. Select the **Core Rotation Area of Emphasis** that fits your career goals:

Note that each of the **5 Core Rotation Options** list rotations that you are **required** to take. In addition, each option lists the number of weeks/credits that are available to you for **electives**.

- A. Food Animal Emphasis
- B. Large Animal Emphasis
- C. Mixed Animal Emphasis
- D. Small Animal Emphasis
- E. Other
 - Intended for students interested in non-traditional career paths such as special species, aquatic medicine, government/regulatory veterinary medicine, public health, research, lab animal medicine, or other career options.
 - Permission to select the Other Option must be obtained by first meeting with Associate Dean Olsen to be sure your plans are consistent with the Other Option track. You then design your overall 4th year plans and obtain written approval from a faculty advisor in your area of interest. Finally, your written plan, with faculty signature, should be returned to Associate Dean Olsen for final approval before scheduling VM4 rotations.

Planning worksheets are provided for each of the 5 emphasis areas for your use in planning. These worksheets list the required rotations and space for you to outline your elective selections.

3. **Selecting Electives:** Note the number of weeks allotted for elective time in your chosen Core Rotation Option - you are responsible for identifying the kinds of experiences you will use to complete the electives in your 4th year program. Electives should be chosen to support your career goals and may include:

a. **Rotations/courses offered in the SVM** – you may select any rotations offered in the VMTH, including repeating rotations that you are required to take or rotations/courses that are offered as electives.

b. **Externships:** 8 weeks of externship are available to all students. Special requests for extended externship times must be approved Associate Dean Olsen and/or the SVM Curriculum Committee.

Externships are recorded on the **Yellow 4th Year Electives Proposal Form**. Provide information about the externships you have planned on the back of this form. Have the form signed by faculty advisors and submitted, along with a paragraph in which you provide an overview of your 4th year curriculum, **to OAA at least 3 weeks prior to your first externship.**

White Externship/Preceptorship Agreement Forms (available in rack outside of OAA), signed by your externship field experience supervisor, are required for all externships (as well as preceptorships – see below), and must be received **in OAA at least 3 weeks prior to your externship.**

c. **Preceptorship:** 4 weeks of preceptorship are available to all students. A preceptorship is an elective experience outside the SVM that is developed and conducted in collaboration with an SVM faculty member, and graded by that faculty member. (See the Detailed Information sections of this document for expanded definitions of externships versus preceptorships.)

(Note: in general, one may consider these rules to provide a total of 12 weeks of externship and/or preceptorship combined; an exact 8 week/4 week split is not rigidly required.)

Use the **Pink Directed Study and Preceptorship Proposal Form** for preceptorship approval – turn the signed pink form into OAA, along with your signed white externship/preceptorship agreement form and signed yellow 4th year electives proposal form.

d. **Directed Study:** an elective experience, typically project-based, conducted in the SVM and designed by you and a faculty member, and coordinated and graded by that faculty member.

Use the ***Pink Directed Study and Preceptorship Proposal Form*** for directed study approval – turn the signed pink form into OAA, along with your signed yellow 4th year electives proposal form.

4. **Vacation and Other Release Time**

- ❑ 4 weeks of vacation – not required, but available (at least 2 weeks of vacation time is highly recommend)
- ❑ 1 day in Nov-Dec. (and 1 day in April if necessary to repeat) to take the NAVLE
- ❑ 5 professional days to attend professional activities
- ❑ Release time for religious reasons
- ❑ Sick leave

All release time from rotations (other than scheduled vacation time and acute sick leave) must be approved by the faculty rotation coordinator. A ***Clinical Rotation Special Request Form*** (available in rack outside of OAA or online at the SVM website) must be signed by the faculty member and turned into OAA to take time off from a rotation. (See the Detailed Information sections of this document for expanded information regarding processes and policies related to release time.)

5. **Submitting your 4th year rotation requests for scheduling**

- ❑ Associate Dean Olsen and Ms. Disch in OAA will work with your class to identify the deadlines for submission of your 4th year program.
- ❑ You will enter your 4th year rotation requests into a computer program (OASIS). You will be instructed on how to use that program at a later date by Ms. Disch.
- ❑ Any special scheduling requests for time-limited rotations, externships, preceptorships, vacation time, etc. will be submitted at that time.

6. **Financial Aid**

- ❑ Tuition for the VM4 year will be the same as you paid in years 1-3 despite the fact that the VM4 year is 12 months.
- ❑ Loans are distributed in Sept. and Jan. as in the past.

- Summer short term loans are available through the UW-Madison Student Financial Aid Services Office. Additional information will be email to you in March, 2012 (forms available in OAA at that time).

7. Academic Requirements in Year 4

- Rotations are graded A, S, D, F
- All rotations must be completed with a passing grade (A or S).
The first rotation in which a grade of D is earned must be repeated successfully (A or S). (The weeks spent in repeating a rotation because of a grade of D do NOT count toward the required 47 credits of rotations.) A grade of D in a second rotation, or a grade of F in any rotation, makes you academically ineligible to continue in the DVM curriculum; an appeal process through the Educational Policy Committee is available as outlined in the DVM Program Academic Standards document (see below).
- See the document Academic Standards and Associated Procedures for the DVM degree program at:
<http://www.vetmed.wisc.edu/data/SVMAcadStandards.pdf> for more information on 4th year academic policies.

PLANNING THE VM4 YEAR

Detailed Information

CLINICAL ROTATIONS – REQUIRED AND ELECTIVE

Clinical rotations that are available as core required rotations and/or elective rotations are listed below. The rotations that are required for you will depend on the 4th year Option that you choose. Many of the rotations can be elected multiple times, if desired. A total of 47 credits in year 4 are required for graduation. (In most cases, each week of clinical rotation receives 1 credit.)

On some rotations you will be required to be available 24 hours per day. Each clinical rotation will meet from Monday to Monday of the two weeks assigned, with daily hours of approximately 7 a.m. to sometime in the evening, including weekend duty in most cases. *(Note that in scheduling travel to externships/preceptorships you must consider that you may be responsible for cases through the second weekend of a rotation and until the next Monday morning – see below.)*

<u>Rotations</u>	<u>Dept/Course#</u>	<u>Coordinator</u>
<u>SA Gen Surgery</u>	938-645	Hardie
<u>SA Ortho Surgery</u>	938-644	Schaefer
<u>Ophthalmology</u>	938-741	Miller
<u>LA Surgery</u>	938-642	Livesey
<u>LA Medicine</u>	623-670	Darien
<u>Anesthesiology</u>	938-646	Smith
<u>Theriogenology</u>	623-672	Momont
<u>Necropsy</u>	703-660 (Afternoons)	Steinberg
<u>Radiology/Diagnostic Imaging</u>	938-647	Drees
<u>SA Internal Medicine</u>	623-678	Trepanier
<u>Special Species</u>	938-675	Sladky
<u>Neurology</u>	623-667	Rylander
<u>Cardiology</u>	623-669	Kellihan
<u>Oncology</u>	623-679	Chun
<u>Dermatology</u>	623-668	Moriello
<u>SA Emergency Medicine</u>	623-675 (Typically 3pm – midnight)	Bach
<u>Food Animal Surgery</u>	938-746 (Offered only once)	Livesey
<u>Basic Skills for Production Med</u>	623-701 (Pre-req. for all other Prod. Meds)	Nordlund/Cook
<u>Mastitis Problem Investigation</u>	623-703 (Pre-req: Basic Skills)	Cook/Nordlund
<u>Clinical Investigation of Fresh</u>	623-705 (Pre-req: Basic Skills)	Oetzel/McGuirk
<u>Cow and Calf Problems</u>		
<u>Advanced Techniques in Dairy</u>	623-707 (Pre-req: Basic Skills & Fresh Cows)	Oetzel/Cook
<u>Records and Nutrition</u>		
<u>PBS Research Rotation</u>	703-740	Schultz
<u>Adv. Anesthesia</u>	938-743 (Can be taken as a 1 wk rotation)	Smith

<u>Vet. Necropsy Elective</u>	<u>703-721</u>	(Faculty approval needed)	Dubielzig
<u>Oncology Research</u>	<u>623-704</u>	(Faculty approval needed)	Stein
<u>Ultrasound Elective</u>	<u>938-750</u>	(1 week rotation after required radiology)	Forrest
<u>Ambulatory</u>	<u>623-674</u>	(Pre-reqs: LA Med or LA Surgery)	McGuirk
<u>Clinical Pathology</u>	<u>703-675</u>	(Weeks 1 & 2 mornings)	Friedrichs
<u>Clin Parasitology Elective</u>	<u>703-675</u>	(Week 1 afternoons)	Sullivan
<u>SA Dentistry & Oral Surgery</u>	<u>938-748</u>		Snyder
<u>Primary Care</u>	<u>623-675</u>		Sawchuk
<u>Equine Elective</u>	<u>938-675</u>	(Offered only once)	Brounts
<u>Equine Dentistry</u>	<u>938-675</u>	(Offered only once)	Livesey

Elective Courses that Meet in the Didactic Periods

Three times each year (in May, Sept. and Jan/Feb) you may elect to participate in certain lecture/lab courses within the SVM, but outside the VMTH – these periods are called the Didactic Periods. The didactic courses count as electives. The dates of the two 2-week didactic periods will be weeks 1-2, 17-18 and weeks 37-38.

For each credit earned during the didactic period you can expect 15 hours of lecture or 30 hours of lab. All didactic courses have limited enrollment and your participation may depend upon your being selected for the course through the scheduling lottery. Not all students will have the opportunity to participate in both didactic periods because some students are required to be on clinic rotations during didactic periods.

<u>Dept./Course #</u>	<u>Course Name</u>	<u>Weeks</u>	<u>Coordinator</u>
703 - 675	Clinical Parasitology (1 cr)	1	Sullivan
703 - 675	Clinical Pathology (2 crs)	1-2	Friedrichs
623 - 675	Clinical Therapeutics in Companion Animals (1 cr)	17-18	Trepanier
703 - 675	Clinical Pathology (1 cr)	17-18	Friedrichs
623 - 675	Applied Epidemiology (2 crs)	17-18	Dopfer
623 - 675	SA Emergency Medicine (1 cr)	37-38	Bach
938 - 744	Restraint/Anes of Special Species (2 crs)	37-38	Johnson
623 – 675	Advanced Art of Communication (1 cr)	37-38	Chun

Department Codes:

623 – Department of Medical Sciences; 703 – Department of Pathobiological Sciences; 934 – Department of Comparative Biosciences; 938 – Department of Surgical Sciences

STUDENT LIABILITY COVERAGE

Students are covered by the State of Wisconsin against professional liability while participating in the 4th year course work, including VMTH rotations and externships/preceptorships/directed studies provided they are officially registered for academic credit at the time. The following is the statement the School and campus have issued regarding liability coverage for students: *"Students in required clinical or training experiences will be protected as agents of the State of Wisconsin under section 895.46(1) of the Wisconsin Statutes while they are acting within the scope of their required program. They are protected for claims from others alleging negligent acts or omissions causing injuries to others or damage to property. Protection is continuous under the statute."* (Note: you must not be listed as an employee and covered by Workers Compensation while away from the VMTH on externship/preceptorship; this will invalidate your UW coverage and leave you vulnerable for liability.)

VACATION AND RELEASE TIME

Year 4 students **do not** participate in the standard SVM vacation periods (i.e., semester break, spring break, etc.). You schedule vacation periods as a part of the 4th year scheduling process described in this document. You may take up to **4 weeks** of vacation, in 1 to 4 week blocks.

Year 4 students will also have the opportunity to take the following "release time" from their 4th year (in addition to vacation) for professional purposes. However, **permission must be obtained from the faculty member responsible for the rotation/course from which you wish leave.** To obtain permission to take professional days, complete a **"Clinical Rotation Special Request Form"** (found in rack outside of the Office of Academic Affairs or online at the SVM website), have the faculty member sign the special request form, and return it to the Office of Academic Affairs. ******PLEASE be sure to give faculty as much notice of your desire to be absent from the rotation as possible, ideally the first morning of the rotation, if not before.****** *Students may be denied the opportunity to take leave time from a rotation, based on the decision of the faculty member. In general, leave time will not be approved for the first or last day of a rotation, nor for more than two days in any one 2-week rotation.*

Release Times:

1. 1 day in Nov/Dec (and 1 day in April if necessary to repeat) to take the NAVLE
2. 5 additional professional days during the year (not more than 2 days out of one 2-week rotation) to attend to professional activities
3. University policy provides for release time for religious holidays - faculty are to provide "reasonable accommodations" for such requests. Faculty responsible for the rotation should be consulted on the first day of the

rotation or before regarding accommodations that can be made during the rotation for religious holidays.

Sick Leave

Release time for scheduled medical care appointments should be approved by faculty as with any other release time (see process above). If you are acutely ill and cannot come into school on a given day, you should telephone Ms. Disch in OAA (263-2958, or 263-2525 to leave a message) as early as possible in the morning. You may also contact your clinician directly by phone or email.

PLANNING EXTERNSHIPS/PRECEPTORSHIPS/DIRECTED STUDIES

Externship: an externship is an elective rotation in Year 4 of the veterinary medical education program that occurs outside the SVM and allows you to pursue activities not offered in depth in the SVM/VMTH. Externships focus on an activity that will provide you extended experience(s) in the veterinary medical profession. Each externship experience is typically 1-4 weeks in length. A total of 8 weeks of externship may be elected in the fourth year. To schedule an externship, you first contact the externship program you are interested in to inquire about availability, then submit your signed *Yellow 4th Year Electives Proposal Form* to OAA at least three weeks prior to your first externship, along with your signed *White Externship/Preceptorship Agreement Form*.

- Externship resource binders that contain student evaluations of previously conducted externships are available in Office of Academic Affairs, and a binder describing different externships is also available in OAA.

Preceptorship: a preceptorship, like an externship, is an elective rotation in Year 4 of the veterinary medical education program that occurs outside the SVM and allows you to pursue activities not offered in depth in the SVM/VMTH. Preceptorships, as opposed to externships, are custom-designed by you, together with an SVM faculty member. Preceptorships are designed by you and your faculty member to meet a specific interest of yours. Your faculty member will provide you with requirements that you must meet to successfully complete the preceptorship. To schedule a preceptorship, you must submit your signed *Pink Directed Study and Preceptorship Proposal Form* to OAA at least three weeks before you leave for your preceptorship, as well as your signed *Yellow 4th Year Electives Proposal Form* and your signed *White Externship/Preceptorship Agreement Form*. When the experience is completed, your faculty member will provide the grade for the preceptorship.

The specific planning of externships/preceptorships is YOUR responsibility.

It is recommended that you agree in writing with the field mentor who will host you for the externship/preceptorship opportunity regarding the specifics of the proposed experience. For example, you may wish to know the following information:

- the kinds of responsibilities you will have
 - the level of participation you will be allowed
 - the hours you will work
 - whether housing will be offered and/or provided
 - the time period of the experience
 - clothing and instruments you must provide for the experience
 - travel to and from the externship, and transportation required
- Note: VMTH rotation responsibility typically runs through the Monday morning of the next rotation cycle. While it may be possible for you switch call/case responsibilities with another student to allow you to leave during the weekend to travel to a next block externship/preceptorship, this must be approved by the faculty member in charge of the rotation, and may not be possible on very busy clinical rotations.*
- You are well advised to inform your field mentor about any health problems you have, especially allergies and major medical conditions. Emergency telephone numbers should be given to the field mentor.

Note: you may not cancel scheduled externship/preceptorships within the 2 weeks immediately preceding the start of these experiences.

Graduation will be May 17 and investiture will be May 18, 2013.

Directed Study: a directed study is an elective rotation in Year 4 that is conducted *in the SVM* and specifically coordinated and managed by an SVM faculty member. It meets the interest of students outside the regular clinical and didactic rotations and is typically project-based. You and a faculty member submit the *Pink Directed Study and Preceptorship Proposal Form* to OAA at least three weeks before your directed study, as well as your signed *Yellow 4th Year Electives Proposal Form* prior to the directed study. When the experience is completed, the faculty member provides the grade for the directed study.

****To optimize everyone's chances to get desired VMTH rotations, please try to spread out your externship/preceptorship/directed study experiences during the clinical year.****

Summary of Forms and Approvals Required for Externships, Preceptorships, and Directed Studies:

- *Yellow 4th Year Electives Proposal Form* – signed by two faculty advisors (plus preceptorship and directed study faculty mentors on the back of the form)
- *Pink Directed Study and Preceptorship Proposal Form* – signed by your preceptorship/directed study faculty mentor
- *White Externship/Preceptorship Agreement Form* – signed by the externship/preceptorship field supervisor who will host you for your experience
- *Blue Externship/Preceptorship Supervisor Evaluation Form* - signed by the externship/preceptorship field supervisor who hosted you for your experience
- *Green Student Evaluation of Externship/Preceptorship Form* - evaluation of the externship/preceptorship – signed by your two faculty advisors
 - **ALL OF THESE FORMS ARE TO BE RETURNED TO OAA.**

Yellow 4th Year Electives Proposal Form – this form provides the basis for the organization of all your electives for the 4th year, including elective rotations in the VMTH, externships, preceptorships, and directed studies. The yellow form should contain information about all proposed elective activities. Only after this form (and associated pink preceptorship/directed study form as applicable) has been signed by your faculty advisors and the experience scheduled, may you provide the externship/preceptorship/directed study supervisors with final confirmation that you will participate in the experience. Your yellow form must be signed by your two faculty advisors (plus preceptorship and directed study mentors on the back of the form). **To the yellow form, you should attach a written statement that addresses the following information:**

1. your career intentions
2. your overall 4th year curriculum plans
3. how your proposed 4th year elective experiences contribute to the intent of your 4th year curriculum

Pink Directed Study and Preceptorship Proposal Form – a separate pink form is required for each preceptorship or directed study that you propose, in addition to the overall *Yellow 4th Year Electives Proposal Form*. Your pink forms must be signed by your preceptorship/directed study faculty mentor.

White Externship/Preceptorship Agreement Form – this form serves as a “contract” with your field supervisor for externships and preceptorships taken away from the SVM. *A separate agreement form is required for each externship/preceptorship you undertake.*

These forms must be returned to OAA at least 3 weeks BEFORE you leave for your field experience in order for you to get credit for the experience. Your white forms must be signed by the externship/preceptorship field supervisor who will host you for your experience.

Blue Externship/Preceptorship Supervisor Evaluation Form – this form is used by your externships and preceptorships field experience supervisors to evaluate your performance. A separate blue form is required for each externship/preceptorship. Your field experience supervisor must sign and return the form to the Office of Academic Affairs. (The OAA address is on the back of the blue form.)

Green Student Evaluation of Externship/Preceptorship Form – this form allows you to evaluate your externship and preceptorship field experiences. The information you provide is very helpful to students in the future considering the same field sites. A separate green form is required for each field experience – these should be signed by your two faculty advisors (as on the yellow 4th year electives proposal form).

Note: the blue and green forms should be returned to OAA as soon as possible after completion of your externships/preceptorships. You will not receive credit for these experiences until these forms are completed and turned in to OAA.

CHANGING AN APPROVED EXTERNSHIP/PRECEPTORSHIP/DIRECTED STUDY

Should you need to make changes in approved externships, preceptorships and/or directed studies, the changes must be approved in writing on an updated yellow electives form by your faculty advisors *prior to the beginning of the externship/preceptorship/directed study* or you will not receive credit for these experiences. You are also required to contact Ms. Disch in the Office of Academic Affairs to initiate desired changes. Examples of changes include: 1) changes in the amount of time you will spend at the externship/preceptorship/directed study, 2) adding or dropping an externship/preceptorship/directed study, 3) a change in focus of the activities in an approved externship/preceptorship/directed study, or 4) any other substantive changes.

***** STUDENTS WHO PARTICIPATE IN EXTERNSHIPS, PRECEPTORSHIPS, OR DIRECTED STUDIES THAT ARE NOT APPROVED BY THE ABOVE MECHANISMS WILL NOT RECEIVE CREDIT FOR THE EXPERIENCE. LOSS OF CREDIT FOR AN EXTERNSHIP/PRECEPTORSHIP/DIRECTED STUDY MAY MEAN THAT YOU WILL NOT GRADUATE ON TIME WITH YOUR CLASS. IN ADDITION, IF YOU PARTICIPATE IN ACTIVITIES NOT APPROVED FOR CREDIT, YOU WILL NOT BE COVERED BY THE UNIVERSITY'S LIABILITY INSURANCE PROGRAM.**

Dropping out of externships/preceptorships once you've begun is particularly "bad form." This creates a poor impression of our students and limits opportunities for future SVM students to participate at the same site. In addition, loss of credit can delay your graduation. When away on field experiences, be respectful of differences of opinion with field site mentors, remembering that there is almost never a single "right way" to approach cases/procedures. Dr. Olsen will only very rarely approve withdrawal from externships/preceptorships or shortening them from their originally planned length. However, overt problems (no one at the site, sexual harassment, personally dangerous conditions, etc.) should be reported to Dr. Olsen/OAA as soon as possible: 608/263-2525).

Curriculum Committee Approved 11/22/85; SVM faculty approved 12/12/85
Dean edited 1/16/86; Revised 1/03; Revised 10/07, 11/09, 10/10, 9/11 jpd, cwo

INTERNSHIPS AND RELATED POST-GRADUATE OPPORTUNITIES

Options:

- VIRMP Matching Program
 - website = <http://www.virmp.org>
- Non-VIRMP Internships
- Residencies
- Graduate degree programs, research fellowships

General tips:

1. Schedule some core rotations in area of internship interest before November.

- This helps you define your level of potential interest & areas of interest.
- You get to work with clinicians who can write you letters of recommendation.
- VIRMP dates of interest (based on program dates for 2011-2012 application cycle):
 - Applications & letters of recommendation for VIRMP due ~December 5, 2011; other deadlines are variable by program.
 - Applicant rank order lists due January 13, 2012.
 - Match announcements February 6, 2012.

2. Schedule externships and interviews to places you are interested in applying to early in the year, to see if you like the programs.

- Sometimes you can coordinate an externship with an internship interview; this will save you money and may improve your chances.
- Leave yourself some vacation time for site visits/interviews if your finances permit. Best time to visit = November/early December.
- Leave yourself a week on a less time-intensive rotation or vacation to prepare your applications (late October/early November)
- Let clinicians know your internship intentions early in the rotations; seek feedback about your chances, and their support.
- Seek advice about internship programs from both clinicians and residents.

NORTH AMERICAN VETERINARY LICENSING EXAM (NAVLE)

DATES OFFERED: November 12-December 8, 2012, and April 8-20, 2013.

THE EXAM:

A 360 questions, one-day computer-based test. See this website for a wealth of information about the exam www.nbvme.org.

REGISTERING FOR THE EXAM:

You must register to take the NAVLE through a state licensing board. For example, if you are seeking licensure in Wisconsin, you will apply to the Wisconsin Department of Safety & Professional Services to obtain permission to take the exam. If you want a license from another state, you may choose to register for the NAVLE through that state. OAA staff will assist students in applying for the NAVLE during the spring VM3 Professional Skills course.

There are very specific deadlines for registering for the NAVLE and they vary from state-to-state. Wisconsin's deadline is 140 days before the test is first offered. For contact information and requirements in the various states, please visit this website: <http://www.aavsb.org/>

In September, after registering for the NAVLE, candidates are electronically sent the information needed to register for a specific exam date. The exam is administered at Prometric Testing Centers across the U.S. You may take the exam at any Prometric Center, regardless of which state you registered through. You will be responsible for choosing your exam date and scheduling an appointment to take the exam. Space is limited at Prometric Centers, so register as soon as you receive your permit to do so.

COST:

In 2011-2012 the cost of applying for a Wisconsin license was \$165.00. Licensing costs vary from state-to-state, and can vary from year-to-year. The cost for the NAVLE in November/December 2011 and April 2012 was \$550.00.

LICENSURE in the U.S.

Licensure in the U.S. is under the control each state. Be sure you understand the rules and regulations for licensure in the state(s) in which you wish to be licensed, because they vary. Wisconsin has an online exam on state and federal laws which all license applicants must pass. Some states have additional exams required for licensure. Again, check this website: <http://www.aavsb.org/> for contact information and requirements in different states.

ATTIRE IN THE VMTH

The dress code for clinics applies to all students, residents, faculty, and staff when seeing clients. You are representing the School while seeing clients in the VMTH. Clients are coming to the VMTH for expert advice, so please dress appropriately. If necessary, keep a pair of clean scrubs in your locker so that you can change into these as needed. Scrubs are also preferable for emergency (after hours and weekend) duties. Students not dressed appropriately will not be permitted to interact with clients, and this may require making up lost clinic time. The bottom line is to look professional. NOTE: Students are responsible for laundering their own attire. Store your personal items/coats in your assigned lockers.

ITEM	STATUS	COMMENT:
Running shoes/Crocs	OK for SA Clinic when in scrubs	Clean; no holes
Australian-like boots	OK for LA clinic	No heavy cleats
Green coveralls	Required in LA clinic	Bib style is OK
Open-toed sandals, slides	Not OK (even with socks)	Closed toe are safer
Hiking (military) boots	Not OK	
Blue jeans	Not OK	
Ties for men	REQUIRED when seeing appointments (unless in scrubs or coveralls)	
Exposed midriff	Not OK	
Low-cut top	Not OK	
Shirttails out (men)	Not OK	
Unnatural hair color	Not OK	e.g. pink, blue,etc
T-shirts/work shirts	Not OK	
Shorts	Not OK	
Piercings	Earrings and a small nose stud are OK	
Name Tag	Always required	
Clean lab coat	Always required	

FINANCIAL AID FOR THE 4TH YEAR

1. While you will begin your fourth year in May, you will pay tuition for the 4th year in September and January, just as you have in the past. Your tuition for the 4th year will be the same as the VM1-3 classes are paying (no extra tuition for year 4 despite 12 month length of study). Similarly, financial aid checks will be distributed in Sept. and Jan. as in the past. (see #3 below for info on short-term summer loans).
2. You should submit your federal loan application materials in the spring of your 3rd year, just as you have for the previous years.
3. If you need money to cover expenses over the May – September period, you should submit a short-term loan form (available in OAA) to the UW-Madison Student Financial Aid Services Office for the amount of money you feel you will need. A memo from the UW-Madison Student Financial Aid Services Office will be sent to all 3rd year students in the spring instructing you about the process. In past years, the total amount you could borrow over the summer was \$4,500. The short-term loan is repaid from a combination of your fall and spring semester financial aid.
4. The earliest the summer short-term loan checks will be available to students is mid-May.

Please see Office of Academic Affairs if you have additional questions.

4th YEAR CORE ROTATION OPTIONS

A Food Animal Emphasis ¹		B Large Animal Emphasis		C Mixed Animal Emphasis		D Small Animal Emphasis		E Other Emphasis ³	
COURSE	WEEKS/CREDITS	COURSE	WEEKS/CREDITS	COURSE	WEEKS/CREDITS	COURSE	WEEKS/CREDITS	COURSE	WEEKS/CREDITS
LA Med	4 / 4	LA Med	6 / 6	LA Med	4 / 4	LA Med	2 / 2	LA Med	2 / 2
LA Surg	4 / 4	LA Surg ²	6 / 6	LA Surg	4 / 4	LA Surg	2 / 2	LA Surg	2 / 2
Therio	2 / 2	Therio	2 / 2	Therio	2 / 2				
Amb	2 / 2	Amb	2 / 2	Amb	2 / 2	Amb	2 / 2	Amb	2 / 2
		Ophtho	2 / 2	Ophtho	2 / 2	Ophtho	2 / 2	Ophtho	2 / 2
Radiology	2 / 2	Radiology	2 / 2	Radiology	2 / 2	Radiology	2 / 2	Radiology	2 / 2
Necropsy (½ day x 2 wks)	2 / 1	Necropsy (½ day x 2 wks)	2 / 1	Necropsy (½ day x 2 wks)	2 / 1	Necropsy (½ day x 2 wks)	2 / 1	Necropsy (½ day x 2 wks)	2 / 1
Anes	2 / 2	Anes	2 / 2	Anes	2 / 2	Anes	2 / 2	Anes	2 / 2
SA Gen Surg	2 / 2	SA Gen Surg	2 / 2	SA Gen Surg	2 / 2	SA Gen Surg	4 / 4	SA Gen Surg	2 / 2
				SA Orth Surg	2 / 2	SA Orth Surg	2 / 2		
SA Med	2 / 2	SA Med	2 / 2	SA Med	4 / 4	SA Med	4 / 4	SA Med	2 / 2
Ophtho	Select 1 of these rotations	Cardio	Select 1 of these rotations	Cardio	Select 2 of these rotations	Cardio	Select 4 of these rotations	Cardio	Select 1 of these rotations
Neuro		Neuro		Neuro		Neuro			
Onc		Onc		Onc		Onc			
Onc		Derm		Derm		Derm			
Derm		Primary Care Special species							
(Weeks/Credits	2 / 2)	(Weeks/Credits	2 / 2)	(Weeks/Credits	4 / 4)	(Weeks/Credits	8 / 8)	(Weeks/Credits	2 / 2)
Primary Care	2 / 2	Primary Care	2 / 2	Primary Care	2 / 2	Emergency Med	2 / 2	Primary Care	2 / 2
Basic Skills for PM	2 / 2								
Total Required									
Weeks/Credits	28 / 27	Weeks/Credits	32 / 31	Weeks/Credits	34 / 33	Weeks/Credits	34 / 33	Weeks/Credits	22 / 21
Elective*									
Weeks/Credits	24 / 20	Weeks/Credits	20 / 16	Weeks/Credits	18 / 14	Weeks/Credits	18 / 14	Weeks/Credits	30 / 26
TOTAL	52 weeks / 47 credits	52 weeks / 47 credits		52 weeks / 47 credits		52 weeks / 47 credits		52 weeks / 47 credits	

IN MOST CASES, EACH WEEK OF 4TH YEAR COURSE WORK RECEIVES 1 CREDIT. GRADUATION REQUIRES 47 ACADEMIC CREDITS.

* Up to 4 weeks of vacation and 12 weeks of externship/preceptorship may be elected. (One week of elective credit may be paired with the morning of the 2 weeks/1 credit in Necropsy.)

¹ Students interested in dairy should take Mastitis Problems Investigations and Clinical Investigations of Fresh Cow & Calf Problems; those interested in beef should take 2 weeks of beef rotation at Iowa State University, or other schools with strong beef training programs, and 2 weeks at a diagnostic pathology lab.

² LAS (6 credits) Two of these weeks for students in the Large Animal emphasis may be in one of the following rotations: Food Animal Surgery, Equine Elective or 2 weeks (must be consecutive) may be spent outside of the VMTH under the direct supervision of a Diplomate of the ACVS. The later must be approved by a member of the large animal surgery faculty to ensure that it will provide a quality learning experience.

³ Other = Special species, aquatic, government, public health, research, laboratory animal medicine, other non-traditional specialties. Approval to select this option must be obtained from the Associate Dean for Academic Affairs.

Planning Grid for 4th Year Rotations: 2012-2013	
Weeks/Dates	Rotation, Didactic Course, Externship, Preceptorship, Directed Study
1- 2 May 21 2012-June 4 2012 (Didactics)	
3- 4 June 4 2012-June 18 2012	
5- 6 June 18 2012-July 2 2012	
7- 8 July 2 2012-July 16 2012	
9-10 July 16 2012-July 30 2012	
11-12 July 30 2012-Aug 13 2012	
13-14 Aug 13 2012-Aug 27 2012	
15-16 Aug 27 2012-Sept 10 2012	
17-18 Sept 10 2012-Sept 24 2012 (Didactics)	
19-20 Sept 24 2012-Oct 8 2012	
21-22 Oct 8 2012-Oct 22 2012	
23-24 Oct 22 2012-Nov 5 2012	
25-26 Nov 5 2012-Nov 19 2012	
27-28 Nov 19 2012-Dec 3 2012	
29-30 Dec 3 2012-Dec 17 2012	
31-32 Dec 17 2012-Dec 31 2012	
(Dec 31 is New Year's Eve day so clinic switch is on Tuesday)	
33-34 Dec 31 2012-Jan 14 2013	
35-36 Jan 14 2013-Jan 28 2013	
37-38 Jan 28 2013-Feb 11 2013 (Didactics)	
39-40 Feb 11 2013-Feb 25 2013	
41-42 Feb 25 2013-Mar 11 2013	
43-44 Mar 11 2013-Mar 25 2013	
45-46 Mar 25 2013-Apr 8 2013	
47-48 Apr 8 2013-Apr 22 2013	
49-50 Apr 22 2013-May 6 2013	
51-52 May 6 2013-May 19 2013	
Graduation - May 17 & 18, 2013	

Didactics/One time
Courses/Production Medicine
Courses

Subject to change

Unless otherwise indicated the
rotation is a full time commitment

Weeks 1-2

Clinical Pathology
(mornings of weeks 1-2)
Clinical Parasitology
(afternoons of week 1 only)

Must be taken together

Weeks 17-18

Clinical Pathology
(mornings)
Clinical Therapeutic in
Companion Animals
(afternoons)
Can be taken together

Applied Epidemiology

Weeks 37-38

Small Animal Emergency Medicine
didactic (mornings)
Advanced Art of Communication
(afternoons)

Restraint and Anesthesia of
Special Species
(afternoons)

Weeks 43-52

Ultrasound 1 week, full-time
clinical rotation that begin after
core Radiology rotations are
finished.

Production Medicine Courses

Basic Skills – **Weeks 5-6, 19-20**
(pre-requisite for all other Prod. Med.
Courses)

Mastitis – **Weeks 9-10, 39-40**

Fresh Cow and Calf – **Weeks 23-24, 29-30,
43-44**

Advanced Techniques – **Weeks 47-48**
(Basis Skills & Fresh Cow required)

Food Animal and Large Animal Courses

Equine Elective – **Weeks 21-22**
Equine Dentistry – **Week 28**

Food Animal Surgery - **Weeks 37-38**